

**DOCUMENTS WE WILL NEED TO HELP IN YOUR CRIMINAL DEFENSE**

1. Prepare a memo describing what happened and mark it "To My Lawyer" at the top of the page.
2. Bring all papers you receive from the District Attorney or the Court to show your lawyer and all documents or other items you think might be important to your case. "Items" can be physical items described in the documents accusing you of the crime, telephone answering machine messages or electronic mail messages ... anything that may help (or hurt) your case.
3. Keep a diary of events that are relevant to the case and any documents you think might be important to your case (whether good or bad for you).
4. Take such action as you think you need to take to defend your rights - but try to consult with your lawyer before you do anything.
5. Do not discuss what happened with other people and DO NOT sign anything without discussing it with a lawyer first.